

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday March 23, 2020 – 4:15 p.m.

This meeting was conducted via Zoom conference call in accordance with Governor Pritzker's Executive Order 2020-07, section 6 permitting remote participation.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Heather Gray, Trustees: James Kerr, Vincent Thomas and Rita Kirk and Tia Parker. Others in attendance: Assessor Brenda Carmen and Township staff Doris Quigley. The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m.

Pledge of Allegiance

II. Approval of the Minutes from the February 24 Board Meeting (Attachment A): Motion made by Trustee Thomas; seconded by Trustee Kirk. Roll call: Kerr, Yes; Thomas, Yes; Kirk, Yes, Parker; Yes, Carmen, Yes. Motion passed.

III. Assessor's Report: Assessor Carmen made her final report, as she is retiring as of March 31, 2020. The deadline for Senior Freeze is usually July 1 but the County Board is scheduled to vote tomorrow to extend the deadline to October 1.

IV. Review and Approval – claims paid in Township funds January-February 2020 (Attachment C): Motion made by Trustee Kirk to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report:

A.) Naming Board Room in Memory of Joan Clark (Attachment D)

Trustee Thomas made a motion to name the Board Room in Memory of Joan Clark; seconded by Trustee Kerr. Roll call; Trustee Kerr, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) Succession Plan for Elected Officials Due to Coronavirus-Discussion (Attachment E)

Trustee Kerr made a motion to appoint Rita Kirk as Acting Supervisor and Tim Smith as Acting Town Clerk in the event of a medical emergency.; seconded by Trustee Thomas. Roll call; Trustee Kerr, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker, Yes; Supervisor Carmen, Yes. Motion Passed.

C.) Approval of Annual Town Meeting Agenda (Attachment F)

Trustee Kirk made a motion to approve; Seconded by Trustee Thomas. Roll call; Trustee Kerr, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker, Yes, Supervisor Carmen, Yes. Motion Passed.

D. Appointment of New Assessor-Discussion (Attachment G)

1. Executive Session for Personnel

Trustee Thomas made a motion to enter Executive Session; seconded by Trustee Parker; Roll call; Trustee Kerr, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker, Yes; Supervisor Carmen, Yes. Motion Passed. Entered Executive Session at 4:46p.m. Reentered Regular Session 4:54p.m.

Trustee Thomas made a motion to appoint Christina Wilson as Assessor for the remainder of the term (through December 31, 2021); seconded by Trustee Parker. Roll call; Trustee Kerr, Yes, Trustee Thomas, Yes; Trustee Kirk, Yes; Trustee Parker, Yes; Supervisor Carmen, Yes; Motion Passed.

E. Items of Interest (Attachment H)

Supervisor Carmen reported Due to COVID-19 the following steps are being followed at the Township; Office is open and they are practicing cleaning protocol. clients are not being required to do weekly job search; Lund Hall has two chairs at each table; The Evening Meal is doing carry out meal service only; The Food Pantry is only allowing one person at a time; The Giving Center is temporarily closed; DeLaCerde House offices are closed and open by appointment only. Annual Town Meeting is still set for April 14th at 6:01p.m. A meeting is scheduled to look at health insurance options; The Township is offering assistance by use of computers to complete online Census 2020; We received our 2020 TOIRMA check in the amount of \$1,496.00. RIMEF Scholarship night is May, 14th. Five applications were received; Spring Newsletters have been sent.

F.) Food Pantry / Meal Site: A total of 3,202 people were provided with food and/or a hot meal during February 2020.

Sacred Heart Food Pantry – 927, Fiscal year to date: 10,631. St. Joseph Evening Meal – 727, Fiscal year to date: 9,410. The Church of Peace Food Pantry served – 1,263; fiscal year total: 9,372. 2nd Baptist-285, Fiscal year to date: 1,326

General Assistance Activity – February 2020 a) Number of Active Clients – 24 b) Number of Intakes – 4

c) Number Terminated/Denied/Left Program – 4

Emergency Assistance: Done until 4/1/18 February

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| a) Number of applications taken | 15 |
| b) Approved applications | 9 |
| c) Denied | 0 |
| d) Not returned | 5 |
| e) Funds spent - \$4,216 (\$349.91 average) | |

VI. New Business: No new business

VII. Public Comments: Trustees, Assessor, Supervisor, Public:

VIII. Adjournment: Trustee Thomas made a motion to adjourn the meeting; seconded by Trustee Kerr. Motion passed. The meeting was adjourned at 5:10 p.m.

Respectfully Submitted



Heather Gray, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.

NEXT REGULAR MEETING IS MONDAY,
April 27, 2020 AT 4:15 P.M.