

**Rock Island Township**

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

**Town Board Minutes**

January 27, 2014 - 4:45 p.m.

**I. In attendance:** Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: Heather Gray, Rita Kirk, James H. Kerr & Vincent Thomas. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley. Susan Cooper & Pat Allison representing Skip A Long Day Care.

The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

**Pledge of Allegiance**

**II. Approval of the Minutes from the December 23<sup>rd</sup>, 2013 Board Meeting: (Attachment A)** Motion made by Trustee Kirk to approve the minutes as written. Seconded by Trustee Gray. Motion passed.

**III. Assessors Report:** Supervisor Carmen distributed the Assessors 2014 Budget to the board. Assessor Carmen indicated a \$5,900.00 reduction in her request. She also distributed a handout ~~of which were~~ the Board of Review decisions in recent appeals (Attached). Total Assessor Budget: \$133,300.00.

**IV. Review and Approve all claims paid in the Town, General Assistance & Building Funds, December, 2013- January, 2014: (Attachment B)** Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Gray. Seconded by Trustee Thomas. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**V. Supervisor's Report**

**A. 2014-2015 Meeting and Holiday Schedule Resolutions (Attachment C):** Motion to approve the 2014-2015 Meeting and Holiday Schedule. Motion to approve the Meeting & Holiday Schedule Resolutions made by Trustee Thomas.- Seconded by Trustee Kerr. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**B. Linkage Agreement – Skip a Long Child Development:** Motion to approve the Agreement made by Trustee Kerr. Seconded by Trustee Kirk. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**C. Release of Executive Session Minutes- June 24 and July 22, 2013 (Attachment E)** Motion to approve and release the Minutes from the June 24<sup>th</sup> and July 22<sup>nd</sup>, 2013 meetings made by Trustee Gray. Seconded by Trustee Kirk. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed

**D. Funding Request – Skip a Long Day Care Center (Attachment F)** Ms. Cooper and Ms. Allison, representing Skip a Long Day Care gave a presentation of their organizations request for \$992.96. Funding will be used to install much needed carpeting in their infant classroom. Motion to approve the request made by Trustee Thomas. Seconded by Trustee Kerr. Roll call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed

**E. Town Budget – Preliminary Expenses 2014-15 Budget - Handed out at the meeting.**

Supervisor Carmen distributed a draft of the expenses for the 2014-15 Budget. A brief discussion followed. Supervisor Carmen will have more of the budget at upcoming budget. Trustee Kirk asked for a breakdown of all township staff salaries and their benefits. She also requested that the larger townships be contacted to determine what percentage of health insurance was paid by employees. Supervisor Carmen stated the information requested will be made available to the board. Trustee Kirk asked if a special meeting would be held for the board to discuss the budget. Supervisor Carmen did not think that would be necessary.

**F. Items of Interest (Attachment G)**

Supervisor Carmen reviewed the *Items of Interest* in his report. Complete Report attached.

| Item                   | Update   |
|------------------------|--|
| Website                | Work continues with Augustana  |
| Newsletter             | Supervisor has begun work on articles  |
| Audit Proposals        | Request for proposals have been sent out. Deadline is 2/104  |
| Lighting Modifications | Working with Bosso Electric and Tri City Electric. Project on hold until the architectural services agreement contract is awarded. |
| Architectural Services | Awaiting proposals. Will be on February agenda.  |

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| City of Rock Island Joint Review Board for TIF Districts | Supervisor attended meetings covering TIF Districts proposed by the City. Maps are attached. Public hearings on the districts will be held at the 2/10/14 Council meeting. |
| Emergency Food & Shelter grant.                          | Still waiting for funding to arrive.   |
| Strategic Plan Progress                                  | Updated spreadsheet is attached.   |

G. **Sacred Heart Food Pantry/St. Joseph Evening Meal.** A total of 1,134 people were provided with food and/or a hot meal from December 19<sup>th</sup>, 2013 – January 20, 2014. Sacred Heart Food Pantry- 669 ---- St. Joseph Evening Meal 665

**VI. New Business:**

- Supervisor Carmen asked the board to view the last Perspective Magazine. The Sacred Heart Food Pantry was a focus.

**VIII. Public Comments/Reports-Trustees, Assessor Supervisor, Public**

- The St. Joseph Evening Meal Committee will host a fundraiser on March 23<sup>rd</sup>, 2014. All funds are used to support the Evening Meal held at Rock Island Township.
- Trustee Kerr announced the MLK Center will host a Salute to Veterans in February.
- Rock Island County NAACP will host 6<sup>th</sup> Annual Community Day on Sunday, February 23, 2014 – 3:30 p.m. – Gaines Chapel 311 19<sup>th</sup> St, East Moline.

**IX. Adjournment:**

**Trustee Gray made a motion to adjourn the meeting. Trustee Kerr seconded the motion. Motion passed. The meeting was adjourned at 5:45 p.m.**

Respectively Submitted

Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.