

## Rock Island Township

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

### Town Board Minutes

June 23<sup>rd</sup>, 2014 - 4:45 p.m.

**I. In attendance:** Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: Heather Gray, Rita Kirk, James H. Kerr and Vince Thomas (late). Others in attendance; Rock Island Township Assessor Brenda Carmen, Township staff Doris Quigley. The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

#### **Pledge of Allegiance**

**II. Approval of the Minutes from the May 19th, 2014 Board Meeting: (Attachment A)** Motion made by Trustee Gray to approve the minutes as written. Seconded by Trustee Kirk. Motion passed.

**Trustee Thomas arrives.**

**III. Assessors Report:** Assessor Carmen handed out a breakdown of the 2013 payable in 2014 Rock Island County Property Taxes. The report broke out how the property taxes would be distributed. Rock Island Township will receive 4.5% of the total amount. She also distributed 2012-2014 report on sales in the Township. The board discussed both reports and how they impact Rock Island Township.

**IV. Review and Approve all claims paid in the Town, General Assistance & Building Funds. May – June 2014 (Attachment B).** Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Gray. Seconded by Trustee Thomas. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

#### **V. Supervisor's Report**

##### **A. Prevailing Wage Ordinance (Attachment C)**

Supervisor Carmen reviewed the Ordinance with board. Motion to approve the ordinance made by Trustee Thomas. Seconded by Trustee Kirk. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

##### **B. Firearm Concealed Carry Act Policies (Attachment D)**

Motion to adopt the Illinois Firearm Concealed Carry Act policies and authorize the Supervisor and Clerk to execute and implement the policy made by Trustee Gray. Seconded by Trustee Kerr. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

##### **C. Building Improvements – Authorize Bidding (Attachment E)**

Trustee Kirk asked how much had been budgeted for the building renovations. Supervisor Carmen stated approximately \$160,000.00. As the bids come in, the board will have to prioritize the renovations and keep within budget to avoid having to take out a loan. Architect Lo Milani is in the process of writing up the specifications for the bids. Board members who wanted could stay after the meeting to review the blueprints with the Supervisor. Motion to authorize the Township Supervisor and Town Clerk to advertise bidding property and building improvements made by Trustee Gray. Seconded by Trustee Kerr. **Roll Call:** Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

##### **D. Co-Sponsorship of Metro Youth Entry in Labor Day Parade (Attachment F)**

Motion to approve \$200.00 to the Metropolitan Youth Group for ½ the expense of the Labor Day Parade made by Trustee Thomas. Seconded by Trustee Kerr. **Roll Call:** Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

##### **E. Items of Interest**

Item	Update
Website	The website is up and running at <a href="http://www.rockislandtownshipil.gov">www.rockislandtownshipil.gov</a> . Encourage everyone to look at the site!
Emergency Food & Shelter grant	Funding is in. Township can begin taking applications.
July 18 <sup>th</sup> TOI Workshop (Rockford)	Everyone on the board is attending the workshop. Room confirmations were handed out at the board meeting.
Audit	Audit is in process. Kelly Rae of Carpentier, Mitchell and Goddard did preliminary work in the office 5/15-16.

Evening Meal – July 11 <sup>th</sup>	Board will host the Evening Meal on 7/11. We decided to serve pizza.
Korean War Veteran’s Association Convention	Registration info for those wishing to attend the Convention was distributed. Commander Fitts was overwhelmed by the positive response he received at Rock Island & South Rock Island Townships.
St. Mary’s Monastery Task Force	Sr. Bobbie Bussan with the Benedictine Monastery has asked Supervisor Carmen to participate on a group to identify unmet needs that the sisters might address through financial support or by partnering with other organizations. The board will be kept informed if there is a role for the township to play.
Township Funding Requests:	Supervisor Carmen is meeting with Josh Schipp from the KeyStone neighborhood to come up with a request the Township might be able to help with.
Youth Oriented Activity	Meetings are being held with the City’s Park and Rec. Dept, MLK Center and others to determine if we (Township) might be able to help fill a gap that would allow children to participate in some of the youth programs offered in our community.
TOIRMA	A Rock Island County wide meeting will be held on 7/24/14 at 6:30 p.m. in Lund Hall to share information about the township’s authorized liability coverage.
IMRF Update	Following a June 12 meeting for IMRF Authorized agents it was learned that one of the Assessor’s staff is eligible for benefits and will be taking advantage of the pension program.
Newsletter	South Rock Island Township uses the Rock Island Argus to layout, print and distribute their newsletter. Supervisor Carmen would like the board to consider using their process. The board had some questions...more to come next month.

**F. Sacred Heart Food Pantry/St. Joseph Evening Meal.** A total of 2,301 people were provided with food and / or a hot meal from (May 15<sup>th</sup> – June 18<sup>th</sup>) Sacred Heart Food Pantry – 1,265; St. Joseph Evening Meal – 1,036.

**G. General Assistance Activity – May, 2014**

- 1) Number of Active Clients – 54
- 2) Number of Intakes – 5
- 3) Number of Terminated/Denied/Left Program – 2

**VI. New Business**

- a) The board received a Thank you for the NAACP Ad we placed in their Conference Ad Book.
- b) Supervisor Carmen reminded the board of the training session for elected officials that will be held in Rockford on July 18<sup>th</sup>. Everyone is signed up to attend.
- c) Supervisor Carmen also reminded the board that we have committed to serving the Evening Meal on Friday, July 11<sup>th</sup>. The board decided to purchase pizza for the Evening Meal participants. Clerk, Joan Clark will pay for and pick up the pizza; the board members will pay her for their share of the cost of the dinner. The dessert and the drink will be provided by Mike Clark, one of the Supervisors of the Evening Meal.

**VII. Adjournment**

Trustee Kerr made a motion to adjourn the meeting. Trustee Gray seconded the motion. Motion passed. The meeting was adjourned at 5:44 p.m.

Respectively Submitted

Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building’s tenants.