

Rock Island Township

Attachment A

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday October 26th, 2015

4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees James H. Kerr Sr., Heather Gray, and Rita Kirk. Trustee Vince Thomas, Absent. Others in attendance: Assessor Brenda Carmen, Township staff Doris Quigley, Representing Telecompioneers - James Wieland, Helen Brandt, Representing Spring Forward Learning Center - Dan McNeil, Joyce Chamberlin. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the September 28, 2015 Board Meeting Motion made by Trustee Gray to approve the minutes as written. Seconded by Trustee Kirk. Motion passed.

III Assessor's Report: Assessor Carmen reported that 3,800 assessment changes were made to Rock Island Township properties this year. Of those changes, 113 contacts were made; 32 assessment change requests, 5 settlement statements, 26 appeals, 4 instant assessments, 4 tax exempt forms, 10 cancel combines, 3 withdrawals, 29 phone/walk-ins who did not file. She reported this year's change in open hours gave residents the ability to come in after work and on the week-ends to discuss their assessments. She felt the hourly change made a real difference and the public was pleased that she had extended the time to assure those wanting to stop in could do so.

IV. Review and Approval – claims paid in Township funds (9/22/15-10/19/15) – Attachment B: Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds. Seconded by Trustee Kirk. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report

A) Funding Request from Telecompioneers – Attachment C: Jim Wieland & Helen Brandt represented the Telecompioneers. Mr. Wieland told the board 29 children from Rock Island Township were provided with shoes from last year's township contribution. Ms. Brandt stated the funds are desperately needed in our Township. Trustee Gray made a motion to grant \$500.00 in memory of deceased Rock Island Township Clerk Mary Ellen Penny to the Telcompioneers. Trustee Kirk seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

B) Funding Request from Spring Forward Learning Center (Attachment D): Dan McNeal and Joyce Chamberlin represented the Spring Forward application. Mr. McNeal spoke about the need for the program especially among children in Rock Island Township. The board asked if use of the funding could be documented for Rock Island Township children. Ms. Chamberlin and Mr. McNeal said the use of the funds could be documented. Trustee Kirk expressed concern about granting Township funds to employ staff for programs. She based the concern on our potential loss of future state funding stating we are in the same position as other much larger government units who are now making program cuts to deal with their loss of funds. Trustee Kerr made a motion to grant \$1,500.00 for the Spring Forward Program. Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

C) Sign Bid Award (Attachment E): Supervisor Carmen reviewed the proposals submitted by the Acme Sign Company (\$24,044.75) and Lange Sign Company (\$25,368.00). Supervisor Carmen explained the Lange Company was \$1,323.25 higher and did not include the electrical work necessary to install the sign. The Acme Company bid did include the electrical. The board thanked the Supervisor for his work with the City of Rock Island, the bid process and his commitment to the project. Supervisor Carmen was happy to report he had discussed the new sign project with our union neighbors and they were pleased we were considering the sign display. Trustee Kirk made a motion to accept the Acme Sign Company bid of \$24,044.75. Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

D) Preliminary 2016-2017 Property Tax Levy (Attachment F)

Supervisor Carmen distributed the proposed 2016-2017 Tax Levy Ordinance. The proposed ordinance recommends a \$545,000.00 levy, compared to the 2014 levy of \$546,075.00. This amounts to a -0.2% change in the levy. The board will discuss the proposed Ordinance at the November, 2015 board meeting.

E) 2016- 2017 Meeting Schedule (Attachment G)

Trustee Gray made a motion to approve the 2016-2017 Meeting Schedule as presented. Trustee Kerr seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

F) 2016 Holiday Schedule (Attachment H)

Trustee Gray made a motion to approve the 2016 – 2017 Holiday Schedule as presented. Trustee Kirk seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

G) Items of Interest

Item	Update
Trunk or Treat/Open House/Board serving Evening Meal.	Events scheduled for Friday, October 30. Board asked to be there at 5:30. Board agreed that the Township will pay for the events (food for Evening Meal, Trunk or Treat) because it is a Township sponsored/advertised scheduled set of events.
RICTA Dinner	Dinner will be held at Trimble Point on November 19 th . County Administrator, Dave Ross is being asked to speak to the township association. Board was asked to let Supervisor Carmen know if they will be attending.
Emergency Assistance Program	Supervisor reported there continues to be strong interest in the program. 45 applications have been distributed; 17 returned and 16 have been funded. \$5,492.00 has been paid out; an average of \$343.25 per case.
American Bank Collateral Account	Supervisor reported township funds in the American Bank are fully collateralized and a new pledge account was put in place.
2015 Holiday Luncheon	Scheduled for December 9 th , from 11:00a .m. to 1:00 p.m. Supervisor received a proposal from the Montford's at a cost of \$8.50 (3% increase over last yr. per person). Item will be on the November 23 rd Agenda.
Snow Removal/Salting	Scheduled to be an item on the November 23 rd Agenda. Supervisor is pleased with the cost and performance of current service provider (Master Design Landscape).
Strategic Plan Update	Supervisor summarized last month's brainstorming session in an attachment that was mailed to the board. No time for discussion.
Surprise news!	The Township Officials of Illinois (TOI) notified Rock Island Township that we are the winner of the 15,000 – 25,000 population Website Design Category. Award will be given at the TOI Conference in November.

Trustee Vince Thomas arrived at the meeting.

H. Food Pantry / Meal Site: A total of 2,285 people were provided with food and/or a hot meal in September, 2015:

Sacred Heart Food Pantry – 1,163, Fiscal year to date: 6,578

St. Joseph Evening Meal – 1,122, Fiscal year to date: 6,449

I. General Assistance Activity – September, 2015

a) Number of Active Clients – 53

b) Number of Intakes – 10

c) Number Terminated/Denied/Left Program – 5

VI. **New Business:** Trustee Kerr reported on his October 22nd Honor Flight.

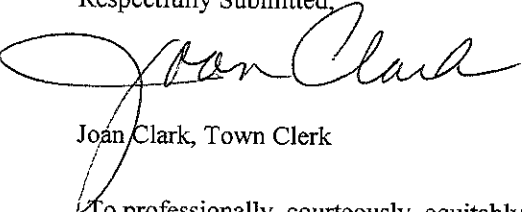
VII. **Public Comments: Trustees, Assessor, Supervisor, Public:**

No public comments.

VIII. **Adjournment:**

Trustee Kerr made a motion to adjourn the meeting. Seconded by Trustee Kirk. Motion passed. The meeting was adjourned at 5:42 p.m.

Respectfully Submitted,


Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.