

Rock Island Township

Attachment A

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday February 22, 2016 – 4:15 p.m.

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I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees James H. Kerr Sr., Heather Gray, Rita Kirk, Vince Thomas. Others in attendance: Assessor Brenda Carmen, Township staff Doris Quigley, Kevin Nolan representing Rock Island Milan Little League, and Martin Luther King Center – Rocktown 340 Terry Brooks and Kristia LeShoure. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the January 25, 2016 Board Meeting: Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kirk. Motion passed.

III Assessor's Report Board of Review Outcomes & Budget Presentation: Assessor Carmen presented an oral report of Rock Island Township's 2015 Board of Review. The Board was pleased with all the work done by the Assessor and was grateful for her countless hours of work. There were 149 complaints – a report of those complaints is attached to these minutes.

IV. Review and Approval – claims paid in Township funds (1/20/16 – 2/17/16); Attachment B: Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report

A.) Request from the Martin Luther King Center's Rocktown 340's Basketball Club for \$700.00. (Agenda Attachment C) Terry Brooks and Kristia LeShoure reviewed the request with the board. Funds will be used for team travel expenses. This is the Club's second request for township program funds. Trustee Thomas made a motion to approve the \$700.00 request; seconded by Trustee Gray. Roll Call: Trustee Gray, Yes; Trustee Kerr, Abstained; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) Request from Washington Junior High – Bike Rack for \$969.05. (Agenda Attachment D) Following much discussion – Trustee Kirk made a motion to deny the request because the township and schools are both taxing bodies; seconded by Trustee Gray. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

C.) Request from Rock Island/Milan Little League (RIMLL) for \$1,500.00. (Agenda Attachment E) Kevin Nolan, representing RIMLL presented the \$1,500.00 request. Motion to approve the request for \$1,500.00 made by Trustee Thomas; seconded by Trustee Kerr. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

D.) Rock Island/Milan Little League Team Sponsorship for \$300.00. (Agenda Attachment F) Trustee Gray made a motion to approve the request for \$300.00; Trustee Kerr seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

E.) Bid Award – Lock Replacement. (Agenda Attachment G) Supervisor Carmen presented the bid from Doors Inc. The bid, if awarded, will replace all the locks in the building. An additional \$2,000.00 allowance will cover expenses incurred for repairs on doors. Trustee Gray made a motion to approve the lock bid for \$5,156.00 and an additional \$2,000.00 for repairs; Trustee Thomas seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

Trustee Thomas left the meeting.

F.) Consideration of Additional Funding for Township - Emergency Assistance Program. (Agenda Attachment H) Supervisor Carmen explained that the funds available in the Township Emergency Assistance Program have been exhausted. Since September 2015, forty-eight township residents have received a total of \$17,996.95; an average of \$366.67 per household. Trustee Kirk made a motion to add an additional \$4,000.00 to the Emergency Assistance Program; Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Absent from the vote; Supervisor Carmen, Yes. Motion Passed.

Trustee Thomas returned to the meeting.

G.) Sacred Heart Food Pantry Payment Request for \$3,000.00 (Agenda Attachment I) the board reviewed the Payment Request from Mike Clark of Sacred Heart Food Pantry (housed at Rock Island Township). Trustee Gray made a motion to approve the request for \$3,000.00; seconded by Trustee Kirk. Roll Call: Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

4 H.) 2016 – 2017 Budget Review (Agenda Attachment J) – Budget produced in draft form. If approved the total appropriation will be \$726,825.00. To be considered in upcoming meetings.

I.) Items of Interest

Item	Update
Newsletter	Supervisor Carmen provided a copy of the Newsletter. Scheduled for mailing and distribution on February 24 th , 2016.
Strategic Plan Update	Draft of 2016-2017 Plan was provided. Finalization of parts of the plan are directly tied to approval of the budget – further action will taken after the budget is approved.
Sign	Supervisor Carmen has been using the sign to announce upcoming Township, City, organization and neighborhood meetings.
TOI Education Session	TOI Rockford training set for Friday, May 13. Supervisor asked that Board members check their schedule and let him know if they will be attending.
Blankets/Moline Township received 1,400 blankets for distribution.	Rock Island Township picked up 160 of the blankets. They are going fast. Public is asked to let anyone in need know. The blankets are not washable.
Primary Election	The Supervisor asked all to remember the Primary Election is set for March 15 th , 2016. Polls are open from 6:00 a.m. to 7:00 p.m. Early voting is available at Rock Island County. You can register to vote on Election Day (remember to bring two forms of identification.)
Copier	Township office is in need of a new copier. A report and recommendation will be available at the March meeting.
TOIRMA	The Supervisor reported that a potential injury claim exists. On 2/9 a woman fell coming into the back door. Her shoulder was injured. The incident was reported to TOIRMA (Township insurance carrier). The Supervisor will keep the Board apprised as the issue progresses!

J. Food Pantry / Meal Site: A total of 2,123 people were provided with food and/or a hot meal during January, 2016
 Sacred Heart Food Pantry – 1,198, Fiscal year to date: 10,993. St. Joseph Evening Meal – 925, Fiscal year to date: 10,520.

K. General Assistance Activity – January, 2016

a) Number of Active Clients – 50 b) Number of Intakes – 4 c) Number Terminated/Denied/Left Program – 3

L.) Emergency Assistance:	January	9-14-15 – 1/31/16
a) Number of applications taken	9	100
b) Approved applications –	5	48
c) Pending	0	0
d) Denied	0	3 (+3 withdrawals)
e) Not returned	0	47

Funds spent - \$17,996.95 (+1,501.64 in 1/16; \$33.05 remaining. \$366.67 average per client).

VI. New Business:
 No new business

VII. Public Comments: Trustees, Assessor, Supervisor, Public:
 No public comments.

VIII. Adjournment:
 Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Thomas. Motion passed. The meeting was adjourned at 6:15 p.m.

Respectfully Submitted

 Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.