

Rock Island Township

Attachment A

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday July 25, 2016 – 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees Heather Gray, Rita Kirk and James Kerr Trustee. Vincent Thomas was absent. Others in attendance: Assessor Brenda Carmen, Doris Quigley, township staff, Evangelist Sharon Hayslett representing Thy Loving Kindness Ministries, Gerald Jones representing the Martin Luther King Center and Berlinda Tyler Jamison representing the NAACP. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the June 27, 2016 Board Meeting (Attachment A): Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kirk. Motion passed.

III. Assessor's Report: Assessor Carmen and staff will be attending an assessment training session. She stated this welcome down-time in the office is allowing her to catch up on other necessary projects.

IV. Review and Approval – claims paid in Township funds (6/21/2016-7/20/2016) - (Attachment B): Motion made by Trustee Kirk to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Gray. Roll Call: Trustee Kerr Yes, Trustee Gray, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisors Report:

A.) Funding Request from Thy Loving Kindness Ministries (Attachment C) Sharon Hayslett, representing Thy Loving Kindness Ministries, told the board about the need for the program along with the need for funding. Trustee Kirk asked questions about the number of Rock Island Township residents served and about funding requests. Trustee Gray made a motion to approve a \$250.00 contract with the Ministries to serve youth in Rock Island Township. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed. Ms. Hayslett agreed to sign the contract before receipt of the check.

Trustee Thomas arrived at the meeting.

B.) Funding Request from Dr. Martin Luther King Center/A.C.T.I.V.E., Club – (Attachment D): Executive Director Gerald Jones talked about the A.C.T.I.V.E. Club and its many benefits to the community. Trustee Kirk stated the board could only allocate funds for one year. Mr. Jones said he understood. Trustee Kirk stated the Center's budget for the A.C.T.I.V.E program is listed at \$5,000.00. The Township is being asked to pay more than 50% of that budget yet only 50% of the members are Rock Island Township residents. Trustee Kirk made a motion to approve a contract with the King Center for \$2,500.00. Trustee Thomas seconded the motion. Trustee Gray stated the Center was good for the Township and would like to provide the full request of \$3,000.00. Roll Call: Trustee Kerr, Abstain; Trustee Gray, No; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, No. Motion Failed.

Trustee Gray made a motion to approve a contract with the King Center in the amount of \$3,000.00. Trustee Thomas seconded the motion. Trustee Kirk asked if the King Center would provide a more accurate count on the residents of the Township who participate in the programs at the King Center. Mr. Jones stated he would. He also stated he would sign the contract upon receipt of the check. Roll Call: Trustee Kerr, Abstain; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

C) NAACP – Use of the Board Room. (Attachment G) Supervisor Carmen moved the item to allow our guest to be heard prior to unrelated township business: Ms. Tyler Jamison explained to the board what the Legal Redress Hearings were about and the hearings would last about an hour. She stated the hearings would be held on an as-needed basis, conducted during regular Township business hours, be scheduled so as to not interfere with any regular Township business (includes the Town Clerk, Town Board or Township employees use of the Board Room) and no material will be left or stored in the Board Room by the NAACP. Trustee Gray made a motion to approve the NAACP request to use the Board Room as the group had requested. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Abstain; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

D) Tree Trimming Bid Award (Attachment E): Supervisor Carmen presented bids from Midwest Design Landscape in the amount of \$780.00 and Turkle's for \$675.00. Trustee Gray asked if haul away of the trimming was part of the bid. Supervisor Carmen stated it was. Trustee Gray made a motion to approve the bid from Turkle's in the amount of \$675.00. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

E). Personnel Policy Amendments (Attachment F): Supervisor Carmen reviewed the Personnel Policy with the Board. The Township attorney has reviewed the policy and approved the revisions. Trustee Gray made a motion to approve the update Personnel

Policy. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

F.) Metro Youth Co-Sponsorship - Labor Day Parade (Attachment H) Supervisor Carmen and South Rock Island Township Supervisor Grace Shirk have discussed the two townships co-sponsoring the Metro Youth Drill Team's performance at the 2016 Labor Day Parade. The cost to Rock Island Township is \$200.00. South Rock Island Township will pay \$200.00. Trustee Gray made a motion to approve the \$200.00 co-sponsorship. Trustee Kerr seconded the motion. Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

G-H.) G. Carpet Bid Award (Attachment I) & H. Lund Hall Painting (Attachment J): Both items will be on next month's Agenda – No action taken.

I.) Items of Interest (Attachment K).

Item	Update
Illinois Township Day	Much discussion. Township will host a weekend Open House on September 24, 2016. 11 am to 2 p.m. Hot-dogs and chips will be served. More next month.
Rock Island County Fair	Supervisor Carmen and Trustees Kerr & Thomas will cover the County Booth for a number of hours during the fair. They will report on how it went in August.
Fall/Winter Newsletter	Deadline for articles and photos from the Clerk and Trustees is August 9 th , 2016. Newsletter will be distributed throughout Rock Island. Will look for new distributor for the next newsletter.
TOI Training	Supervisor and Clerk will attend training on setting elected official compensation and the upcoming election on July 22 nd , 2016.
Grant Contract for Services	Trustee Kirk contacted Ancel – Glick to get a sample copy of the contract townships are using when working with agencies to provide services.
Budget vs. Actual and Strategic Plan Update	Attached in this board packet

J.) Food Pantry / Meal Site: A total of 2,031 people were provided with food and/or a hot meal during June, 2016
Sacred Heart Food Pantry – 1,226, Fiscal year to date: 3,395. St. Joseph Evening Meal – 1,075, Fiscal year to date: 2,846.

K.) General Assistance Activity – June, 2016: a) Number of Active Clients – 53 b) Number of Intakes – 2 c) Number Terminated/Denied/Left Program – 13

L.) Emergency Assistance:	June	Fiscal Year (4/1/16 – 3/31/17)
a) Number of applications taken	14	38
b) Approved applications	7	28 (14 rent; 14utilities)
d) Denied	2	2
e) Not returned	0	10
f) Funds spent - \$9,773.68 (\$361.99 average)		

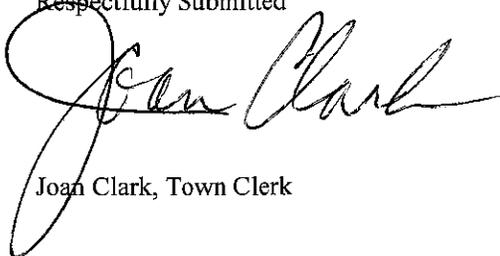
VI. New Business:

- Assessor Carmen thanked Supervisor Carmen for getting the work on her office air-conditioning done.

VII. Public Comments: Trustees, Assessor, Supervisor, Public: None

VIII. Adjournment: Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Kerr. Motion passed. The meeting was adjourned at 5:03 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement