

Rock Island Township

Attachment A

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday August 22, 2016 – 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees Heather Gray, Vince Thomas and Rita Kirk. James Kerr was absent. Others in attendance: Assessor Brenda Carmen, Doris Quigley, township staff, Jim Taylor representing Carpentier Mitchell & Goddard and Italo Milani, Rock Island Township resident. The meeting was called to order by Supervisor Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the July 25th, 2016 Board Meeting (Attachment A): Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kirk. Motion passed.

III. Assessor's Report: Assessor Carmen is preparing for Township Days. She reported Notice of Assessment changes are projected to be mailed in September.

IV. Review and Approval – claims paid in Township funds (6/21/2016-7/20/2016) - (Attachment B): Trustee Kirk asked if payments had been made to agencies contracted to the townships services prior to the contract approval by the board. Supervisor Carmen stated he takes full responsibility for the error. Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Thomas. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisors Report:

A.) Funding Request from Church of Peace Food Pantry (Attachment C) Trustee Kirk made a motion to approve a \$1500.00 contract with the Church of Peace to serve youth & seniors in Rock Island Township. Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) Presentation of 2015-2016 Audit by Jim Taylor, Carpentier, Mitchell & Goddard – Audit distributed at meeting: Jim Taylor reviewed the Audit with the board. It was a clean audit, with no concerns or comments. Trustee Kirk made a motion to approve the audit as presented. Trustee Gray seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

C) Carpeting Bid Award (Attachment D) Supervisor Carmen reviewed bids by Hewitt Carpeting, Hudson Floor Covering and L&L Floor Covering (Long's). Trustee Gray made a motion to accept the Hudson Floor Covering bid in the amount of \$3706.69 that included the moving of heavy file cabinets and office equipment. Trustee Thomas seconded the motion. Roll Call: Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

Trustee Kerr enters the meeting.

D) Compensation Ordinance for Elected Officials 2017-2021 (Attachment E): Supervisor Carmen reviewed the Ordinance with the board stating it would stay the same as the 2013 Ordinance. The Board discussed the proposed Compensation Ordinance for Elected Officials 2017-2021. The Ordinance had a few additions to the Supervisor and Assessor benefits. Trustee Gray made a motion to remove the additions (referring to IMRF hours) to the Supervisor and Assessor benefit section and keep it the way it was in the 2013-2016 Compensation Ordinance. All compensation and benefits remain the same as in the last 2013-2016 Ordinance. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

E) Authorization of Office Staff to Distribute and Receive Election Packets (Attachment F): Supervisor Carmen asked the board to authorize the distribution of Election Packets, for the upcoming township elections, to his staff and himself in the absence of the Clerk. Motion made to authorize the distribution and receipt of township packets by township staff made by Trustee Gray. Seconded by Trustee Kirk. Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

F) Lease Renewal – Delacerda House 2016-2017 (Attachment G) Current rent for Delacerda House is \$374.00 per month. Supervisor recommends the rent remain the same for the upcoming year (October 1, 2016 - September 30, 2017). Trustee Gray made a motion to approve the Delacerda House rent for 10/16-9/17 at \$374.00 per month. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

G) Lease Renewal – Safer Foundation 2017-2017 (Attachment H) Current rent for the Safer Foundation is \$364.00 per month. Supervisor recommends the rent remain the same for the upcoming year (October 1, 2016 - September 30, 2017). Trustee Gray made a motion to approve the Safer Foundation rent for 10/16-9/17 at \$364.00 per month. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

H) Lease Renewal 2016/2017 – Roofers Union (Attachment I) Current rent for the Roofers Union is \$391.00 per month. Supervisor recommends the rent remain the same for the upcoming year (October 1, 2016 - September 30, 2017). Trustee Thomas made a motion to approve the Roofers Union rent for 10/16-9/17 at \$391.00 per month. Trustee Kerr seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Kirk, Yes; Trustee Thomas, Yes; Supervisor Carmen, Yes. Motion Passed.

I.) Items of Interest (Attachment J).

Item	Update
Illinois Township Day	Discussion continues. Township will host Township Day -September 24, 2016. 11 am to 2 p.m. Hot-dogs and chips will be served.
Rock Island County Fair	Supervisor Carmen and Trustees Kerr & Thomas covered the township booth.
NAACP Resource Fair	Supervisor & Assessor Carmen will cover the fair and hand out township info.
Matthew Parker, Jr. Obituary	Submitted to TOI.
Trunk or Treat	Board will not host Trunk of Treat this year.
Fall & Winter Newsletter	Everything submitted to Argus/Dispatch. Promise to be distributed right before Township Days on 9/24/2016.
Training	Clerk Joan Clark attended the IL. Board of Elections training on 2016-17 election process sponsored by TOI. She felt it was very helpful.

J.) Food Pantry / Meal Site: A total of 2,215 people were provided with food and/or a hot meal during July, 2016

Sacred Heart Food Pantry – 1,143, Fiscal year to date: 4,538. St. Joseph Evening Meal – 1,072, Fiscal year to date: 3,918.

K.) General Assistance Activity – July, 2016: a) Number of Active Clients – 47 b) Number of Intakes – 3 c) Number Terminated/Denied/Left Program – 7

L.) Emergency Assistance:	July	Fiscal Year (4/1/16 – 3/31/17)
a) Number of applications taken	15	60
b) Approved applications	9	32 (18 rent; 19utilities)
c) Denied	0	2
d) Not returned	6	26
e) Funds spent - \$11,488.35 (\$359.01 average)		

VI. New Business:

VII. Public Comments: Trustees, Assessor, Supervisor, Public: Italo Milani talked to the board about a new usage for the current Webber Park. There is a possibility of building a Boutique Hotel on the Webber Park property to accommodate families visiting Augustana students. The plan would be a private endeavor. Trustee Carmen stated the board has a policy of not taking a position of City initiatives such as this. Mr. Milani was encouraged to talk to board members individually.

VIII. Adjournment: Trustee Kirk made a motion to adjourn the meeting; seconded by Trustee Kerr. Motion passed. The meeting was adjourned at 5:25 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.