

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday February 27, 2017 - 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees: James Kerr, Heather Gray, Vince Thomas and Rita Kirk. Others in attendance: Assessor Brenda Carmen, township staff, Doris Quigley, represents the KeyStone Neighborhood Association: Steve Barton, Betsy Huston, Phillip Dennis and Jaan Sturgis. The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the January 23rd, 2017 Board Meeting (Attachment A): Supervisor Carmen noted that township staff, Doris Quigley had not attended the January board meeting. Motion made by Trustee Gray to approve the minutes with a change in attendance for the township staff, as written; seconded by Trustee Kirk. Motion passed.

III. Assessor's Report: Assessor Carmen stated that the Board of Review decisions are in process.

IV. Review and Approval – claims paid in Township funds 1/18/17 – 2/21/2017 (Attachment B): Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report:

A.) KeyStone Neighborhood Association Funding Request (Attachment C) – The KeyStone Association presented its contract for township assistance. The township was asked for \$2,500.00 to pay for materials to rehabilitate homes in the KeyStone neighborhood for low-income seniors and veterans. The project is a cooperative effort including; Rebuilding Together Quad Cities and the Social Ministry Committee of St. John's Lutheran Church. KeyStone president, Phil Dennis and other members of the group presented the application. Trustee Gray made a motion to approve the request for \$2,500.00. Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) 2017-2018 Preliminary Budget Review (Attachment D)

Supervisor Carmen distributed the Township 2017-2018 Budget to be discussed at the next meeting.

C.) Items of Interest (Attachment E)

Item	Update
Newsletter	This is our first 12 page newsletter. Will be distributed on March 4 th .
Refrigerator Donation	Barb & Ken Driefurst donated a four year old side-by-side refrigerator to the township. A thank you letter has been sent to them.
TOI Webinar	TOI presented an "Ask A Professional" webinar in February. The webinar was designed to answer a wide variety of question for townships all over the state. It was very helpful and helped procedures we are currently using. Supervisor Carmen and Clerk Joan Clark listened to the webinar.
TOI Topics Day	Scheduled for April 26, 2017 in Springfield. Board members who may be interested in attending should contact the office.
Annual Town Meeting	Set for Tuesday, April 11, 2017. Agenda for meeting will be in March board packet.
Easter Egg Hunt	Set for Saturday April 8 th at Lincoln Park. More next month.
Greenbush Neighbors	Group is being reorganized. More than 30 neighbors attended the Feb. 20 th Potluck. Next meeting of Greenbush Neighbors is scheduled for March 21 st at 6:30 p.m. in Lund Hall.
Property Improvements	Public bids will be taken for property maintenance. Discussion on other outdoor improvements at upcoming board meetings.

D.) Swearing In Ceremony Discussion.

Clerk Joan Clark has contacted Illinois Supreme Court Justice Thomas Kilbride to do the swearing in of our township supervisor, clerk and trustees for their elected positions. Currently the date is scheduled for May 1, 2017. The clerk will contact the board about the time and details for a reception.

E.) Food Pantry / Meal Site: A total of 2,780 people were provided with food and/or a hot meal during January 2017

Sacred Heart Food Pantry – 1,057, Fiscal year to date: 11,367. St. Joseph Evening Meal – 873, Fiscal year to date: 10,074. The Church of Peace Food Pantry served - 850, 3,467 year to date

F.) General Assistance Activity – January 2017: a) Number of Active Clients – 47 b) Number of Intakes – 6 c) Number Terminated/Denied/Left Program – 6

G.) Emergency Assistance:	January	Fiscal Year 4/1/16 – 3/31/17
a) Number of applications taken	0	138
b) Approved applications	0	69 (41 rent; 28 utilities)
c) Denied	0	3 (+1 withdrawn)
d) Not returned	0	62
e) Funds spent - \$24,807.53 (\$359.63 average)		

H) Emergency Food & Shelter Grant Program

	January	Total
a) Number of Inquiries	10	31
b) Applications processed	4	11
c) Approved	0	5
d) Denied/Incomplete	4 (incomplete)	6 (1)


VI. New Business

No new business

VII. Public Comments: Trustees, Assessor, Supervisor, Public:

VIII. Adjournment: Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Kirk. Motion passed. The meeting was adjourned at 5:00 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.