

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday July 24, 2017 - 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees: James Kerr, Heather Gray, Rita Kirk & Vince Thomas. Others in attendance: Assessor Brenda Carmen & township staff Doris Quigley, Jim Taylor, Carpentier, Mitchell & Goddard. The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m. The following township business was transacted: Pledge of Allegiance

II. Approval of the Minutes from the June 26th, 2017 Board Meeting (Attachment A): Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Thomas. Motion passed.

III. Assessor's Report: Assessor Carmen stated all the questions asked by the County about the township books have been answered. Thankfully, things in her office have quieted down.

IV. Review and Approval – claims paid in Township funds 6/20/2017 - 7/18/2017 (Attachment B): Motion made by Trustee Kirk to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Gray . Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report:

A.) 2016 – 2017 Audit Presentation (Handed out at the Meeting.) Jim Taylor, Carpentier, Mitchell & Goddard presented the Audit to the board. He stated the township finances look good and the accounting firm had made no findings. Motion to accept the audit as presented made by Trustee Gray; seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

B.) 2018 – 2021 – Audit Services Agreement (Attachment C) Supervisor Carmen stated a committee made up of Assessor, Brenda Carmen and Trustee Rita Kirk met to review the bids for audit services proposed by four firms. The committee recommended the bid made by Carpentier, Mitchell, Goddard & Co. Cost for the audit will be 2018 - \$5,325.00, 2019 - \$5,400.00, 2020 – \$5,500.00, 2021 - \$5,600.00. Motion to accept the recommendation of the committee made by Trustee Thomas; seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

C.) Award of Lawn Care/Landscaping Maintenance Agreement (Attachment D) Supervisor Carmen recommended the board approve the Agreement with Master Design Landscape of Rock Island. Motion to approve the agreement with Master Design Landscape of Rock Island (complete agreement attached to these minutes) made by Trustee Gray; seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

D.) Approval of Township Day Budget (Attachment E) – Discussion/No vote until August Meeting

E.) Strategic Plan Process – To be done at a future meeting.

F.) Items of Interest (Attachment F) can be found in the packet information.

Rock Island Township Days – September 23rd, 2017 - Trustee Kirk, Assessor Carmen & Clerk Joan Clark met to discuss plans for Rock Island Township Day. Clerk Joan Clark gave a report on their meeting. Plans for the day are going well. The board discussed the Matthew Parker Garden dedication. More to come on cost of the renovation of the garden at the next board meeting. Committee will meet again August.

G.) Food Pantry / Meal Site: A total of 2,927 people were provided with food and/or a hot meal during June 2017

Sacred Heart Food Pantry – 1,067, Fiscal year to date: 3,083. St. Joseph Evening Meal – 1,094, Fiscal year to date: 2,845. The Church of Peace Food Pantry served – 766; fiscal year total: 2,332.

H.) Emergency Assistance Activity – June 2017: a) Number of Active Clients – 54 b) Number of Intakes – 7 c) Number Terminated/Denied/Left Program – 7

I.) Emergency Assistance:	June	Fiscal Year 4/1/17 – 3/31/18
a) Number of applications taken	19	47
b) Approved applications	17	25 (14 rent; 12 utilities)
c) Denied	0	1

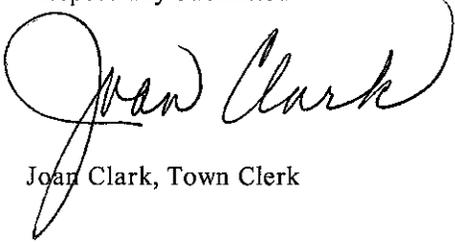
e) Funds spent - \$9,014 (\$361 average)

VI. New Business: Supervisor Carmen told the board about a planning meeting to be held at the library by Project NOW.

VII. Public Comments: Trustees, Assessor, Supervisor, Public: None

VIII. Adjournment: Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Thomas. Motion passed. The meeting was adjourned at 5:52 p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Joan Clark". The signature is written in black ink and is positioned above the printed name.

Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.