

**Rock Island Township**

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

**Town Board Minutes**

**Monday August 28, 2017 - 4:15 p.m.**

**I. In attendance:** Roll Call: Supervisor Alan Carmen, Clerk Joan Clark, Trustees: James Kerr, Heather Gray and Rita Kirk. Trustee Vincent Thomas was absent. Others in attendance: Assessor Brenda Carmen & township staff Doris Quigley. The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m. The following township business was transacted:

**Pledge of Allegiance**

**II. Approval of the Minutes from the July 24, 2017 Board Meeting (Attachment A):** Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kirk. Motion passed.

**III. Approval of the Minutes of the August 14, 2017 Special Board Meeting (Attachment B):** Motion made by Trustee Gray to approve the minutes as written; seconded by Trustee Kerr. Motion passed.

**IV. Assessor's Report:** Assessor Carmen reported the EAV for Rock Island Township is \$179,902,446. Rock Island has fifty-million dollars in property assessments in TIF districts. Rock Island Township residents should receive their Notice of Property Tax change on 9/16/17.

**V. Review and Approval – claims paid in Township funds 7/18/2017 – 8/22/2017 (Attachment C):** Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**VI. Supervisor's Report:**

**A.) Approval of Lund Hall Painting Contract (Attachment D)** Supervisor Carmen stated the work is scheduled to be completed by our September 23<sup>rd</sup>, 2017 Township Day. He also stated the painting will not affect the Evening Meal schedule. Motion to accept the bid submitted by W.F. Scott Decorating, Inc. in the amount of \$2,850.00 made by Trustee Gray; seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed. The board will select the color following today's meeting.

**B.) Township Lease Agreements –** Supervisor Carmen stated he reviewed recent utility costs (Mid America/City of Rock Island), and Laborers Union shared cost of a dumpster and determined that no rent change is necessary at this time, but that a 2% increase would be appropriate for a second year of an agreement based on projected utility expenses.

**Delacerda House (Attachment E)** Motion to approve a two year lease with Delacerda House beginning 10/1/2017 – 9/30/2018 at the current rent of \$374.00 per month from October 1, 2017 – through September 30, 2018 and then increase 2% to \$381.00 from October 1, 2018 through September 30, 2019 made by Trustee Kerr; seconded by Trustee Gray. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**C.) Safer Foundation (Attachment F)** Motion to approve a two year lease with the Safer Foundation beginning 10/1/2017 – 9/30/2018 at the current rent of \$364.00 per month from October 1, 2017 – through September 30, 2018 and then increase 2% to \$371.00 from October 1, 2018 through September 30, 2019 made by Trustee Gray; seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**D.) Roofers' Union (Attachment G)** Motion to approve a two year lease with the Roofers' Union beginning 10/1/2017 – 9/30/2018 at the current rent of \$391.00 per month from October 1, 2017 – through September 30, 2018 and then increase 2% to \$399.00 from October 1, 2018 through September 30, 2019 made by Trustee Gray; seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**E.) Approval of Township Day Printing /Mailing Costs (Attachment H) –** Supervisor Carmen presented the JV Consulting bid for printing and mailing costs for Township Day. Motion to approve the bid at a cost not to exceed \$2,000.00 made by Trustee Kirk. Seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**F.) Strategic Plan Process –** To be done at a future meeting.

**G.) Items of Interest (Attachment I)** can be found in the packet information.

**Rock Island Township Days – September 23<sup>rd</sup>, 2017 -** Trustee Kirk, Supervisor Carmen, Assessor Carmen & Clerk Joan Clark will meet to discuss plans for Rock Island Township Day on September 11, 2017. The purpose of the meeting will be to assure the planning process is on schedule and work on the areas that we feel need attention.

H.) Food Pantry / Meal Site: A total of 2,990 people were provided with food and/or a hot meal during July, 2017

Sacred Heart Food Pantry – 1,072, Fiscal year to date: 4,155. St. Joseph Evening Meal – 1,090, Fiscal year to date: 3,935. The Church of Peace Food Pantry served – 828; fiscal year total: 3,160.

I.) General Assistance Activity – July 2017: a) Number of Active Clients – 49 b) Number of Intakes – 7 c) Number Terminated/Denied/Left Program – 7

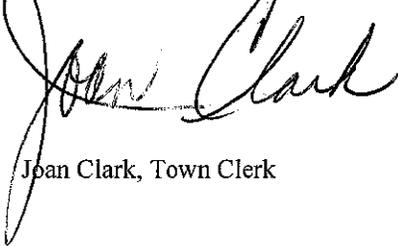
J.) Emergency Assistance:	July	Fiscal Year 4/1/17 – 3/31/18
a) Number of applications taken	19	47
b) Approved applications	17	25 (14 rent; 12 utilities)
c) Denied	0	1
d) Not returned	2	25
e) Funds spent - \$9,014 (\$361 average)		

VII. **New Business:** Supervisor Carmen told the board he will be checking on bids to replace the carpeting on the stairs in the North Entrance of the building

VIII. **Public Comments: Trustees, Assessor, Supervisor, Public:** None

IX. **Adjournment:** Trustee Gray made a motion to adjourn the meeting; seconded by Trustee Kerr. Motion passed. The meeting was adjourned at 5:03 p.m.

Respectfully Submitted



Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.