

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

Monday December 17, 2018 - 4:15 p.m.

I. In attendance: Roll Call: Supervisor Alan Carmen, Trustees: James Kerr, Heather Gray, Vincent Thomas, and Rita Kirk. Elected Officials & staff: Assessor Brenda Carmen & Township staff Doris Quigley. Town Clerk Joan Clark was not present.

The meeting was called to order by Supervisor Alan Carmen at 4:15 p.m. The following township business was transacted:

Pledge of Allegiance

Item V. A.) Appointment of Brenda Carmen as Acting Town Clerk was moved up on the agenda. Motion to approve appointment of Brenda Carmen as Acting Town Clerk for meetings not attended by Town Clerk Joan Clark made by Trustee Gray seconded by Trustee Kirk. Roll call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

II. Approval of the Minutes from the November 26, 2018 Board Meeting (Attachment A):

Motion to approve the minutes as written made by Trustee Gray seconded by Trustee Kirk. Roll call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

III. Assessor's Report: Assessor Carmen reported that all Board of Review cases are concluded for this year. Agreements were reached with all who filed appeals. Next year will be a quadrennial assessment, so a large number of appeals will be expected. Last week was the annual Assessor's meeting, where it was learned that there are no new laws related to assessments at this time.

IV. Review and Approval – claims paid in Township funds 10/17/2018-11/20/2018 (Attachment B):

Motion made by Trustee Gray to approve the claims in the Town, General Assistance & Building Funds; seconded by Trustee Kirk. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report:

B.) Approval of Contributions to Local 309 Veterans Assistance Fund and Jeff Deppe (Attachment D)

Trustee Kerr made a motion to approve the Contribution to Local 309 Veteran's Assistance Fund and reimbursement to Jeff Deppe for the work done installing a flagpole and park benches; Trustee Gray seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

C.) Authorization of Town Clerk to Attest Payments and Use of Signature Stamp (Attachment E)

Trustee Gray made a motion to approve the use of a signature stamp with the Town Clerk's signature for payment attestation along with attesting signature on the monthly claims' reports – subject to concurrence of the Township Attorney; Trustee Kirk seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

D.) Items of Interest (Attachment F)

-The funds from the Federal Emergency Food and Shelter Program through Moline Township were released this month. Many phone calls have been received, about a dozen applications have been taken; with two returned and forwarded to Moline Township.

-Contractors will be providing bids for the work to combine the old Roofer's Union office with the office of DeLaCerde. Recommendations should be on next month's agenda.

-The Holiday Luncheon was another success. Some of the attendees commented that it is the highlight of their holiday season.

-Target is working out as the new vendor for General Assistance personal items sales, with a learning curve for both store employees and General Assistance clients.

- The SaveALot closing took everyone by surprise. HyVee is the new vendor for the Senior Food Vouchers. SaveALot did contribute apples, sweet potatoes, and canned pumpkin pie filling to Township; which was greatly appreciated by the attendees of the evening meal.

E.) Food Pantry / Meal Site: A total of 3,484 people were provided with food and/or a hot meal during October, 2018.

Sacred Heart Food Pantry – 949, Fiscal year to date: 8,157. St. Joseph Evening Meal – 783, Fiscal year to date: 7,434. The Church of Peace Food Pantry served – 621; fiscal year total: 5,139. Second Baptist Food Pantry 297, Fiscal year to date: 3,136.

F.) General Assistance Activity – November 2018: a) Number of Active Clients – 30 b) Number of Intakes – 2

c) Number Terminated/Denied/Left Program – 9

G.) Emergency Assistance:	November	Fiscal Year 4/1/18 – 3/31/19
a) Number of applications taken	0	144
b) Approved applications	0	116
c) Denied	0	5
d) Not returned	0	58
e) Funds spent \$40,000.08 (\$344.83 average) Funds fully expended.		

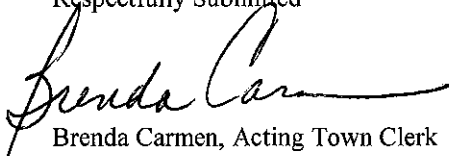
H.) Emergency Food & Shelter Grant Program	November	Total
Number of inquiries	0	
Applications processed	0	
Approved	0	
Pending	0	
Denied	0	
Not Returned	0	
0 total approved cases; \$0 paid out		
Program started on 12/7/18; approximately \$22,000 available County-wide; funds spent first come first served		

VI. New Business:

VII. Public Comments: Trustees, Assessor, Supervisor, Public:

VIII. Adjournment: Trustee Thomas made a motion to adjourn the meeting; seconded by Trustee Kerr. Motion passed. The meeting was adjourned at 4:45 p.m.

Respectfully Submitted



Brenda Carmen, Acting Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.