

Rock Island Township

2827 - 7th Avenue, Rock Island, IL. 61201

Town Board Minutes

July 28th, 2014

4:45 p.m.

I. In attendance: Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: Heather Gray, Rita Kirk, James H. Kerr Sr. and Vince Thomas. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley and representatives of the KeyStone Neighborhood Association; Joshua Schipp, Daria & Tom Brown and George Barajas. The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

Pledge of Allegiance

II. Approval of the Minutes from the June 23, 2014 Board Meeting: (Attachment A) Motion made by Trustee Gray to approve the minutes as written. Seconded by Trustee Kirk. Motion passed.

III. Assessor's Report: Assessor Carmen briefed the board on the happenings of her office. She was pleased that the township met the deadline of turning in the books to the Supervisor of Assessments. They are currently working on updating pictures of housing in the township.

IV. Review and Approve all claims paid in the Town, General Assistance & Building Funds, June - July 2014: (B) Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Gray. Seconded by Trustee Thomas. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

V. Supervisor's Report

A. Funding Request - KeyStone Neighborhood Association (Attachment C) Representatives of the KeyStone Neighborhood asked the board to grant \$500.00 for its PORCH initiative. The project involves homeowners, children and neighborhood residents in simple projects (clean-up, paint, minor repairs, landscaping) to improve the visual appearance in some of the properties that need a little lift. Overall the project helps the neighborhood look better, encourages the neighbors to work together and teaches those who are involved to make minor repairs. The residents who spoke to the board were energized by the results of the project and shared a renewal of hope in their neighborhoods. LRC Developers, Inc. has agreed to match funds on a 1:1 basis, to a maximum of \$10,000.00. Motion made by Trustee Kerr to approve the request from the KeyStone Association for \$500.00. Trustee Gray seconded the motion. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

B. Funding for Youth Program: (Attachment D)

Supervisor Carmen presented a plan devised through meeting with various groups who work with youth. The plan will assist young people who live in the township the opportunity to participate in youth activities at minimal cost to those in need. Supervisor Carmen stated the Rock Island Area Project (RICAP) would maintain all records and do the screening of eligible township residents. He stated the township office does not have the manpower to provide a youth project. Trustee Kirk asked for more information about RICAP. Trustee Thomas made a motion to grant the initial \$500.00 so the project would get started quickly. Trustee Kerr seconded the motion. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, No; Supervisor Carmen, Yes. Motion Passed. Supervisor Carmen stated he would get more information about RICAP and get it out to the board.

C. Credit Card Policy (Attachment E)

Motion to approve the Credit Card Policy with modifications; meals for the Supervisor/Assessor will be paid for with the official(s) per diem checks and the board will be notified as quickly as possible if there is a need for the limit on the card to be increased made by Trustee Thomas seconded by Trustee Gray. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed. The modified policy will be finalized at the next August board meeting.

D. Travel Policy (Attachment F)

Motion to approve the Travel Policy with one modification to increase the amount of travel per diem from \$35.00 to \$45.00 for elected officials and staff made by Trustee Gray. Seconded by Trustee Thomas. Roll Call: Trustee Thomas, Yes; Trustee Gray, Yes; Trustee Kerr, Yes; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed. Modified policy will be finalized at the August board meeting.

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E. Items of Interest:

Item	Update
Website	The website is up and running at www.rockisblandtownshipil.gov . Supervisor Carmen submitted the site TOI's Mighty Message Contest.
Emergency Food & Shelter grant	Applications are being processed and sent to Moline for review and approval. Interest has been steady.
July 18 th TOI Workshop (Rockford)	Board members felt the Workshop was beneficial.
November 2014 TOI Conference	Everyone attending has been registered and reservations are pending.
Building Improvements	Bid opening is scheduled for August 5 th . Construction would start 10 days after contract is signed and notice to proceed is issued.
Publicity	King Center and Church of Peace grant awards were in the newspaper during July.
TOIRMA meeting	The presentation was held July 24 th in the town hall.

F. Sacred Heart Food Pantry/St. Joseph Evening Meal. A total of 2,543 people were provided with food and/or a hot meal from (June 19th- July 23rd) Sacred Heart Food Pantry 1,327---- St. Joseph Evening Meal 1,216.

G. General Assistance Activity – June, 2014

- 1) Number of Active Clients – 57
- 2) Number of Intakes – 12
- 3) Number of Terminated/Denied/Left Program - 11

VI. New Business:

Trustee Kerr presented the board with the Ad we published in the NAACP Celebration Ad book.

VII. Adjournment:

Trustee Kerr made a motion to adjourn the meeting. Trustee Gray seconded the motion. Motion passed. The meeting was adjourned at 6:13 p.m.

Respectively Submitted

Joan Clark, Town Clerk

Rock Island Township Mission Statement

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.